



REDDING SCHOOL of ARTS  
WHERE EDUCATION AND THE ARTS CONNECT

**Redding School of the Arts**  
California Nonprofit Benefit Corporation  
Adopted Special Board Meeting Minutes

**Tuesday, June 21, 2022**

**Open Session: 5:45 p.m.**

Meeting called to order by Presiding Officer Jean Hatch at 5:45 p.m.

Roll Call/Establish Quorum:

Jean Hatch, President	<u>          X          </u>
Heather Wright, Vice President	<u>          X (arrived at 5:55 p.m.)          </u>
Lisa Stewart, Treasurer	<u>          X          </u>
Jonathan Sheldon, Secretary	<u>          X          </u>
Andrew McCurdy, Community Member	<u>          X          </u>
Daria O'Brien, Community Member	<u>          X          </u>

Additional Non-Voting Participants

Lane Carlson, Executive Director	<u>          X          </u>
Margaret Johnson, Outgoing Exec Director	<u>          X          </u>
Wendy Sanders, Special Ed Director	<u>          X          </u>
Carol Wahl, Principal	<u>          X          </u>
Robyn Stamm, Business Serv Provider	<u>          X          </u>
Sophia Zaniroli, Staff Liaison	<u>          X          </u>

Board Recorder: Margaret Johnson

Onsite Guests: Tiffany Blasingame

**DIRECTORS REPORT:**

- **Lane Carlson:** Reported that portables and school schedules are moving forward.

**PRINCIPAL REPORT:**

- **Carol Wahl:** Nothing to report

**STAFF LIAISON REPORT:**

- **Sophia Zaniroli:** Nothing to report at this time

**GOVERNING BOARD REPORT:**

- **Daria O'Brien:** Nothing to report at this time
- **Heather Wright:** Nothing to report at this time
- **Jonathan Sheldon:** Nothing to report at this time
- **Andrew McCurdy:** Nothing to report at this time
- **Jean Hatch:** Nothing to report at this time
- **Lisa Stewart:** Nothing to report at this time

## **GOVERNING BOARD CORRESPONDANCE:**

- No correspondence at this time.

## **PUBLIC FORUM:**

*Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).*

- No Comments

## **CONSENT AGENDA:**

*Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.*

*It is understood that Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.*

- 1.1 Approve 6/7/2022 Board Minutes
- 1.2 Approve Annual Family Handbooks
  - 1.2.1 2022/23 K-8 Family Handbook - Student Policy
  - 1.2.2 2022/23 High School Family Handbook – 2<sup>nd</sup> Read
  - 1.2.3 2022/23 Home School Family Handbook – Student Policy
- 1.3 Approve 2022/23 RSA/MTSS Special Education Service Agreements
  - 1.3.1 RSA/Black Butte Union Elementary School District MOU (Psych Services)
  - 1.3.2 RSA/Chrysalis Charter School MOU (Nurse Services)
  - 1.3.3 \*RSA/Growing Healthy Children Therapy Services MOU July – Dec 2022 (OT & Speech Lang Services)
  - 1.3.4 RSA/Kinetic Academy MOU 2022/23 (Admin/Clerical Services)
  - 1.3.5 \*RSA/Mountain Valley SpEd JPA MOU Jan 2023 (Occupational Therapy Services)
  - 1.3.6 RSA/Pacheco Union School District MOU (Nurse Services)
  - 1.3.7 RSA/Redding STEM Academy MOU (Nurse Services)
  - 1.3.8 RSA/Shasta Charter Academy MOU (Speech & Language Services)

Daria O'Brien moved to approve items on the consent agenda as listed, Jonathan Sheldon seconded. Vote 6 Ayes: 0 Nays.

## **Call for Requests from the Audience to Speak to Any Item on the Agenda:**

*The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.*

- No Comments

## **DISCUSSION/ACTION AGENDA:**

### **2.1 Discussion/Action: 2022/23 Annual Budget & MYP**

This is a second review of the 2022/23 Annual Budget and MYP. Lane Carlson presented an overview of anticipated revenue and expenses as presented at the June 7th meeting. The financial reports as presented in the packet includes a conservative number of student enrollment by grade levels, an increased anticipated cost for the high school, and planned staffing, including salary changes for next year and two additional years. RSA will be implementing planned deficit spending for the next two years.

Jonathan Sheldon moved to approve the annual Budget and MYP as presented, seconded by Andrew McCurdy. Vote 6 Ayes: 0 Nays.

**2.2 Discussion: High School Building Update**

Lane Carlson reported the current plan to move the portables with set up in place is moving forward. Actions currently taking place for receiving the four portables: 1. Estimates for the power and electrical hook-ups. 2. The cement work for sidewalk requirements are underway. 3. World Telecom is looking at set up for WIFI and phones to the portables. Lane is confident that everything is moving forward and will be ready for August. Additionally, Lane met with Shannon Phillips from McConnell to review the placements of the portables and they are pleased with actions going forward with the school. No action taken.

**2.3 Discussion/Action: Local Control Accountability Plans 2<sup>nd</sup> read**

**2.3.1 2022/2023 Local Control & Accountability Plan Federal Addendum**

**2.3.2 2022/2023 Local Control & Accountability Plan**

Lisa Stewart moved to approve the 2022/ 23 Local Control and Accountability Plan Federal Addendum as presented, seconded by Jonathan Sheldon. Vote 6 Ayes: 0 Nays.

Daria O'Brien moved to approve the 2022/ 23 Local Control and Accountability Plan as presented, seconded by H. Wright. Vote 6 Ayes: 0 Nays.

**2.4 Discussion: School Site Safety Committee Update**

Lane Carlson reported the committee met to discuss safety concerns and future concerns. He shared the minutes from the meeting with the Board. Items included in the minutes were storage closets around the school and that it is important that staff not have food in these closets, drop-off and pick-up procedures with the addition of high school and flow of traffic, surveillance systems and camera placements due to trees blocking line of sight for the cameras and with the additional portables beside the school, recommendation of adding perimeter barriers for the playground/ building that would ensure vehicles cannot enter the playground. Costs and further discussion will be at a later time.

Andrew McCurdy reminded the board that the school had tinted all the windows making it difficult to see into the classrooms from outside ground floor as a safety precaution. Margaret Johnson reminded the board that a chain had been added across the back of the school as a visual barrier to block vehicles from entering the back area and the school has not had anyone enter with a vehicle since then.

**2.5 Discussion/Action: 2022/23 New Governing Board Member Elections motion to approve new board members**

Lane Carlson reported Tiffany Blasingame, Anthony Cota, and Daria O'Brien are recommended board members for two years.

Andrew McCurdy moved to approve new officers: Tiffany Blasingame (Parent Rep), Anthony Cota (Community Member) and Daria O'Brien (Community Member) as board members for two years. Motion seconded by Jonathan Sheldon– motion passed Vote 6 Ayes: 0 Nays.

**2.6 Discussion/Action: Policy Amendments**

**2.6.1 2022/23 Employee Handbook - Personnel Policy**

The personnel handbook was reviewed by legal counsel. Suggestion was made to change title from "Personnel" to "Employee" handbook. A discussion was held regarding the various leaves offered at the school and how the Paid Time Off (PTO) works. A major change was not allowing PTO for the first two weeks and last two weeks of the school year. The board discussed the hardline of "shall be denied" to be included in the policy.

Daria O'Brien moved to approve the changes to the Employee Handbook and PTO policy as presented. Lisa Stewart seconded the motion. Vote 6 Ayes: 0 Nays.

**2.7 Discussion/Action: Teacher Consent Form – Liqin Hanagan**

Lane Carlson reported the school is needing an additional 3<sup>rd</sup> grade math teacher. Liqin Hangan, who currently teaches the 3<sup>rd</sup> graders in Mandarin, has the math units that allow her to teach the 3<sup>rd</sup> grade math. The board determined that it is reasonable for her to teach outside of her credentialed area.

Heather Wright moved to approve Liqin Hangan teaching 3<sup>rd</sup> grade math for the next coming school year. Lisa Stewart seconded the motion. Vote 6 Ayes: 0 Nays.

**2.8 Discussion/Action: Certificated/Classified At-Will Employment Agreements - Amended**

Lane Carlson presented the At-Will Employment Agreements changes for certificated and classified staff. The classified agreement will need to be amended to include the classified personnel semi-monthly payment schedule in both sections.

Andrew McCurdy moved to approve the At-Will agreements for Certificated and Classified, which includes the statement of being paid twice a month in the classified At-Will Employee agreement, seconded by Heather Wright. Vote 6 Ayes: 0 Nays.

**2.9 Discussion/Action: Personnel Updates**

**New Hires:**

- Julia Maire – Student Supervision Paraprofessional
- Claudia Hazeleur – School Registrar
- Julie Kinder – SpEd Paraprofessional
- Jesse Pyron – Student Supervision Paraprofessional
- Rosanna Redding – SpEd Paraprofessional
- Diana Ruvacalba – Student Supervision Paraprofessional

**Employment Updates/Changes:**

- Sophia Zaniroli – Vice Principal/Home School Teacher

Lane Carlson reported on the new employees that were hired to help with paraprofessional positions for the 2022/23 school year.

Lisa Stewart moved to approve the newly hired employees and updated positions, Daria Obrien seconded the motion. Motion passes. Vote 5 Ayes: 1 Nays.

**2.10 Discussion/Action: 2022/23 RSA Personnel Staffing List**

Lane Carlson presented the list of employees for the 2022/23 school year.

Lisa Stewart moved to approve the Personnel Staffing List and their corresponding FTE for next school year. Daria Obrien seconded the motion. Motion passes. Vote 6 Ayes: 0 Nays.

**Final Meeting Comments:**

The Administration and the Governing Board presented Heather Wright with a certificate of appreciation for the dedication to serving on the RSA Governing Board for the past four years.

**ADJOURNMENT:**

Meeting adjourned at 6:45p.m.

**NEXT REGULAR MEETING:**

Date: Tuesday, August 18, 2022  
Time: 5:45 p.m.  
Location: Redding School of the Arts/Community Room  
955 Inspiration Place  
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,

  
Jonathan Sheldon  
RSA Governing Board Secretary

  
Board Approval Date